

Panaji, 20th March, 2025 (Phalgun 29, 1946)

**SERIES I No. 51**

# OFFICIAL GAZETTE GOVERNMENT OF GOA

PUBLISHED BY AUTHORITY

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**GOVERNMENT OF GOA****Department of Education**

Directorate of Education

**Corrigendum**

DE/Plng/GSER 1986. Amendment/2025/70/2429

Date: 19-Mar-2025

In the Government Notification No. DE/Plng/GSER 1986. Amendment/2025/70 dated 12/03/2025, -

(i) on fifth and eight line, for words “five days”, wherever they occur, the words “fifteen days” shall be read;

(ii) on nineteenth line, for the expression “class I to V and class IX”, the expression “class I to V and class XI” shall be read.

By Order in the name of the Governor of Goa

Shailesh R. Sinai Zingde, Director of Education and Ex-Officio Joint Secretary to Govt. of Goa

Porvorim, 17th March, 2025

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**Department of Finance**

**Notification**

1-80-2006/Fin(BUD)/8633

Date: 08-Mar-2025

In exercise to the powers conferred by sub-section (1) of section 29 of the Goa Money Lenders and Accredited Loan Providers Act, 2013 (Goa Act 23 of 2013), the Government of Goa hereby makes the following Rules, namely: -

**Chapter I**  
**Preliminary**

**1. Short title, extent and commencement:** - (1) These rules may be called the Goa Money Lenders and Accredited Loan Providers Rules, 2025.

(2) They shall come into force on such date as the Government may, by notification, bring in force, the Goa Money Lenders and Accredited Loan Providers Act, 2013 (Goa Act 23 of 2013).

**2. Definitions:** - In these rules, unless the context otherwise requires: - (1) “Act” means the Goa Money Lenders and Accredited Loan Providers Act, 2013 (Goa Act 23 of 2013);

(2) “Form” means a form appended to these rules;

(3) “section” section means a section of the Act;

(4) Words and expressions used, but not defined in these rules, shall have the same meaning as assigned to them in the Act.

**Chapter II**  
**Registration**

**3. Application for registration:** - (1) Every application for registration of commencement or to carry on the business of providing loan shall be made by the money lender or the accredited loan provider to the Registering Authority of the area appointed under section 3 of the Act in Form-I, alongwith registration fee of Rs. 10,000/-.

(2) Application for renewal of the registration shall be made by the money lender or the accredited loan provider to the Registering Authority of the area appointed under section 3 of the Act in Form-II before one month, prior to the expiry of the registration alongwith the fee of Rs. 7,000/- for each occasion or may be prescribed time to time by State Government.

(3) Registration for which application for renewal is not submitted within the stipulated time shall be construed as cancelled.

**4. Acceptance or rejection of application for registration:** -

(1) The Registering Authority may, before granting registration to the accredited loan provider, require the production of documents for examination to ascertain fulfillment or otherwise of the requirements as may be specified by the State Government under order as may be issued from time to time by the Registering Authority.

(2) The qualifications specified in section 14 of the Act shall also be apply to the Money Lenders, unless the order of the State Government in this behalf directed otherwise.

3) The Registering Authority, while verifying the applications for registration, may also take into consideration, the coverage of the area for which the registration is applied, by banks and other formal institutional creditors.

(4) The Registering Authority shall record in writing the reasons of his/her acceptance/rejection of the application for registration.

**5. Certificate of registration:** - The Certificate of registration of a Money lender or the accredited loan provider shall be in Form-III.

**6. Maintenance of Register:** - (1) Every Registering Authority shall maintain the register of all money lenders in Form IV-A, and the accredited loan providers in Form IV-B.

(2) The registers maintained under sub- rule (1) shall be published in at least three leading local newspapers of the area by the Registering Authority at an interval of six months.

### Chapter III

#### Maintenance of Books of Accounts and Submission of Returns

**7. Maintenance of books of accounts:** - (1) Every money lender or the accredited loan provider shall keep and maintain a cash book in Form-V, a ledger in Form-VI, and a register of securities in Form-VII.

(2) Every money lender or the accredited loan provider as the case may be, shall deliver or cause to be delivered, to the borrower within seven days from the date on which a loan is made, a statement showing in clear and distinct terms the amount and date of the loan and of its maturity, the nature of the security, if any, for the loan, the name and address of the borrower and of the money lender and the rate of interest charged in Form-VIII, if a passbook is not maintained.

(3) Every money lender or the accredited loan provider shall issue a passbook to every borrower showing in clear and distinct terms amount and date of loan and the date of its maturity, rate of interest charged, the security and which will contain space for entry of the date for each payment towards repayment of loan and interest and in Form-IX.

(4) The money lender or the accredited loan provider shall give a signed receipt in Form-X for receipt of any payment from a borrower.

**8. Submissions of accounts and returns, etc.:** - Every money lender or the accredited loan provider shall file statements of accounts in Form-XI to the Registering Authority at an interval of every six months.

## Chapter IV

### Forfeiture of Security

**9. Forfeiture of security:** - (1) The value of security that may be forfeited shall not exceed the total amount of both the principal and the interest that may be accrued on the principal.

(2) On forfeiture of security where the value of the security deposited for loan taken exceeded the principal and the interest that may be accrued on the principal, the money lender or the accredited loan provider, as the case may be, shall return to the loanee the excess amount in cash or in kind within six months of the forfeiture of the security.

(3) When there is dispute on the value of the security, the value of the security shall be determined by the Registering Authority on the basis of the prevailing value of the security in the market.

## Chapter V

### Dispute Resolution

**10. Procedure in dispute resolution regarding loan:** - (1) In case of any dispute relating to the transactions involving a loan upto Rs. 50,000/- or equivalent value (excluding interest), the aggrieved person may file an application in the Form-XII to the Mamlatdar of Taluka alongwith fee of Rs. 100/-. (2) In case of any dispute relating to the transactions involving a loan more than Rs. 50,000/- or equivalent value (excluding interest) the aggrieved person may file an application in Form-XIII to the Collector of the District alongwith fee of Rs. 200/-.

(3) In case any person aggrieved by an order of the Mamlatdar shall appeal to the Collector and any person aggrieved by an order of the Collector shall appeal to the Administrative Tribunal. An appeal shall be filled in Form-XIV alongwith fee of Rs. 300/-.

## Chapter VI

### Miscellaneous

**11. Annual Report on the administration of the Act:** - (1) The Registering Authority shall prepare and submit the annual report on the administration of the Act and Rules in Form-XV to Secretary to the Government of Goa, Finance Department on the last week of month of May. The period covered by the annual report shall be financial year, namely period from 1<sup>st</sup> of April to 31<sup>st</sup> March.

(2) Secretary to the Government of Goa, Finance Department shall prepare a consolidated annual report on the administration of the Act and the same shall be place before the State Legislature.

By Order and in the name of the Governor of Goa

*Dr. Pranab G. Bhat*, Under Secretary Finance (Budget-II)

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**FORM-I**

(See sub-rule (1) of rule 3)

**APPLICATION FOR REGISTRATION AS MONEYLENDER/ ACCREDITED LOAN PROVIDER**

To

The Registering Authority,

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Sir,

I am to request you to kindly give permission to commence/carry on the business of providing Loan at  
\_\_\_\_\_ taluka as Money Lender/Accredited Loan Provider.

1. Name of applicant (in Capital letter):
2. EPIC/UID No. of the applicant:
3. Detail permanent residential address:
4. Name of firm/company  
(in case of accredited loan provider):
5. Qualification:
  - (i)
  - (ii)
6. Accredited loan provider should furnish copy of agreement  
with the Institutional Creditor. (Enclose self-attested copy)
7. Names of the Director, Manager or Principal officers  
Managing the company, with their addresses  
In full:
8. Names of all persons forming unincorporated body

With their addresses in full:

9. Name(s) of person(s) who is/are responsible or proposed  
be responsible for the management of business of money  
Lending and their addressed in full:
10. What is the total amount of the capital which the applicant  
intends to invest in the business of money lending in the year  
for which the application has been made?
11. Amount of Registration/License fee paid to Government:  
(enclose a copy of treasury challan)
12. Has the application of license previously been made?  
if so, when, where, and with what result?
13. Is the business of money lending the sole business of the  
Applicant, or is he engaged in any other business, profession  
or calling?
14. If so, state such business, profession or calling.

Certified that the best of my knowledge and belief all facts and the information stated above are true and correct.

Yours faithfully,

Date:

Signature of applicant:

Place:

Name (in capital letter):

—

**FORM-II**

(See sub-rule (2) of rule 3)

**APPLICATION FOR RENEWAL OF REGISTRATION**

To

The Registering Authority,

\_\_\_\_\_  
\_\_\_\_\_

Sir,

I am to request you to kindly extend the validity of my registration No. \_\_\_\_\_ dated \_\_\_\_\_ which is due to expire on \_\_\_\_\_ for further period of 3 years to enable to carry on the business of providing loan at \_\_\_\_\_ Taluka as Money Lender/Accredited Loan Provider.

Yours faithfully,

Date:

Signature of applicant:

Place:

Name (in capital letter):

**FORM-III**

(See rule 5)

## OFFICE OF THE REGISTERING AUTHORITY GOVERNMENT OF GOA

## CERTIFICATE OF REGISTRATION

No:

Date:

In exercise of the powers conferred under section 3 of the Goa Money Lenders & Accredited Loan Providers Act, 2013, read with Section 5 of the Goa Money Lenders & Accredited Loan Providers (Regulation) Rules, Shri/Smt./Kum. \_\_\_\_\_ having office/permanent residence \_\_\_\_\_

is here by granted Certificate of Registration to commence/carry on the business of providing loan within \_\_\_\_\_ Taluka/Talukas of Goa.

Given under my hand at \_\_\_\_\_,

this \_\_\_\_\_ day of \_\_\_\_\_,

two thousand \_\_\_\_\_.

Signature of

Registering Authority: \_\_\_\_\_

Full Name: \_\_\_\_\_

SEAL OF THE REGISTERING AUTHORITY

**FORM-IV-A**

(See rule 6)

**REGISTER FOR MONEY LENDER**

Sr. No	Name of Money Lender	Permanent Residential Address & Contact No.	Office Address & Contact No.	Registration No & Date	Validity of Registration	Area of operation	Remark
1	2	3	4	5	6	7	8

**FORM-IV-B**

(see rule 6)

**REGISTER FOR ACCREDITED LOAN PROVIDER**

Sr. No	Name of Firm & Company	Name of proprietor	Permanent Residential Address of the Proprietor & Contact No.	Office address & Contact No.	Registration No & Date	Validity of Registration	Area of operation	Remark
1	2	3	4	5	6	7	8	9



## FORM-V

(See sub-rule (1) of rule 7)

**Proforma for Maintenance of Cash Book of Money Lender/ Accredited Loan Providers**

Year: \_\_\_\_\_ Month: \_\_\_\_\_

RECEIPT				DISBURSEMENT				
Date of Receipt	From whom received	Amount received	Progressive Total of receipt	Date of Disbursement	To whom disbursed individually	Amount disbursed individually	Progressive disbursement individually	Remarks
1	2	3	4	5	6	7	8	9

**Monthly Cash Analysis:**

- a) Opening Balance : Rs. \_\_\_\_\_
- b) Amount Received : Rs. \_\_\_\_\_
- c) Total : Rs. \_\_\_\_\_
- d) Amount disbursed : Rs. \_\_\_\_\_

## FORM-VI

(See sub-rule (1) of rule 7)

**PROFORMA FOR MAINTENANCE OF INDIVIDUAL LEDGER FOR RECORD OF MONEY LENDING**

1. Name of borrower: .....

2. Amount borrowed: .....

3. Date of borrowing: .....

4. Rate of interest as on date: .....

5. No. of installments for recovery with rate of installments for principal amount: .....

6. No. of installments for recovery with rate of installments for interest payment: .....

## 7. Progress of recoveries:

Date of Recovery	Amount Recovered	Progressive Total	Outstanding Balance

**FORM-VII**

(See sub-rule (1) of rule 7)

**PROFORMA FOR REGISTER OF SECURITIES IN CONNECTION WITH MONEY BORROWED**

1. Name of borrower: .....
2. Amount borrowed: .....
3. Date of borrowing: .....
4. Rate of interest as on date: .....
5. Particulars of security offered: .....
6. Value of Security offered: .....
7. Documents submitted for security: .....

Signature

Seal

**FORM-VIII**

(See sub-rule (2) of rule 7)

**STATEMENT SHOWING DETAILED ACCOUNTS OF MONEY LENDING**

1. Name & address of money lender: .....
2. Name & address of borrower: .....

3. Amount of loan: .....
4. Date of borrowing: .....
5. Rate of interest as on date: .....
6. Particulars of security offered: .....
7. Value of security offered: .....
8. Documents submitted for security: .....

Dated signature of Money Lender: .....

Full Name: .....

To

Shri/Smt./Kum. (borrower)

### FORM-IX

(See sub-rule (3) of rule 7)

#### PROFORMA FOR PASSBOOK SHOWING DETAILED ACCOUNTS OF MONEY LENDING

1. Name & Address of Money Lender/Accredited Loan Provider: .....
2. Name & Address of Borrower: .....
3. Amount of Loan: .....
4. Date of borrowing: .....
5. Date of Maturity: .....
6. Rate of interest as on date: .....
7. Particular of security offered: .....
8. Progress of recoveries:

Date of Recovery	Amount Recovered	Progressive Total	Outstanding Balance	Initial recipient
1	2	3	4	5

**FORM-X**

(See sub-rule (4) of rule 7)

**(COUNTERFOIL)**

## Receipt

Received Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_

\_\_\_\_\_ only) from Shri/Smt./Kum. \_\_\_\_\_

\_\_\_\_\_ being recovery of loan for \_\_\_\_\_ installment.

Signature of Money Lender/

Accredited Loan Provider

(with date)

**(OUTERFOIL)**

## Receipt

Received Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_

\_\_\_\_\_ only) from Shri/Smt./Kum. \_\_\_\_\_

\_\_\_\_\_ being recovery of loan for \_\_\_\_\_ installment.

Signature of Money Lender/

Accredited Loan Provider

(with date)

(See rule 8)

**FORM- XI****PORFORMA FOR MONTHLY STATEMENT OF ACCOUNTS SUBMITTED TO REGISTERING  
AUTHORITY BY MONEY LENDER/ACCREDITED LOAN PROVIDER**

MONTH: \_\_\_\_\_

Name of money lender	Name of Registering Authority	Name of Institutional Creditor	Amount received from Institutional creditor	Prog. Total amount received	Amount lent	Prog. Total amount lent	No. of Borrowers	Prog. Total Number of borrowers	Remarks
1	2	3	4	5	6	7	8	9	10

Signature of Money Lender/

Accredited Loan Provider

(With date)

**FORM-XII**

(See sub-rule (1) of rule 10)

To,

The Mamlatdar,  
[Name of the Taluka],  
[Address],  
[City], [State] - [PIN Code].

Subject: Request for Resolution of Dispute under the Goa Money Lenders and Accredited Loan Providers Act, 2013 (Goa Act 23 of 2013).

Respected Sir/Madam,

I, [Your Full Name], son/daughter of [Father's/Mother's Name], residing at [Full Address], wish to bring to your kind attention a grievance regarding a financial transaction with a [Money Lender/Accredited Loan Provider] under the provisions of the [Name of the Act, e.g., Money Lenders Act, Year].

Details of the Case:

1. Name of the Money Lender/Loan Provider:
2. Nature of the Loan:
3. Date of Loan Agreement:
4. Principal Amount Borrowed:

5. Agreed Interest Rate:
6. Amount Paid (if any):
7. Securities Deposited (if any):
8. Dispute Details:
  - [Briefly explain the issue, e.g. fraudulent behaviour, harassment for recovery, terms violation, etc.]

**Relevant Documents Enclosed:**

1. Statement Showing Detailed Accounts of Money Lending.
2. Proof of payments made (receipts, bank statements, etc.).
3. Correspondence or notices from the lender (if any).
4. Any other supporting documents.

**Relief Sought:**

I kindly request your intervention to:

1. Ensure the resolution of the dispute in a lawful manner.
2. Protect my rights as a borrower under the provisions of the Goa Money Lenders and Accredited Loan Providers Act, 2013 (Goa Act 23 of 2013). Take necessary action against the lender for any violations.

**Declaration:**

I hereby declare that the information provided above is true to the best of my knowledge and belief.

Yours faithfully,

[Complainant's Name]  
[Contact Number]  
[Address]  
[Date]

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**FORM-XIII**

(See sub-rule (2) of rule 10)

To,

The Collector,  
[Name of the District],  
[Address],  
[City], [State] - [PIN Code].

Subject: Request for Resolution of Dispute under the Goa Money Lenders and Accredited Loan Providers Act, 2013 (Goa Act 23 of 2013).

Respected Sir/Madam,

I, [Your Full Name], son/daughter of [Father's/Mother's Name], residing at [Full Address], wish to bring to your kind attention a grievance regarding a financial transaction with a [Money Lender/Accredited Loan Provider] under the provisions of the [Name of the Act, e.g., Money Lenders Act, Year].

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Details of the Case:

1. Name of the Money Lender/Loan Provider:
2. Nature of the Loan:
3. Date of Loan Agreement:
4. Principal Amount Borrowed:
5. Agreed Interest Rate:
6. Amount Paid (if any):
7. Securities Deposited (if any):
8. Dispute Details:
  - [Briefly explain the issue, e.g. fraudulent behaviour, harassment for recovery, terms violation, etc.]

## Relevant Documents Enclosed:

1. Statement Showing Detailed Accounts of Money Lending.
2. Proof of payments made (receipts, bank statements, etc.).
3. Correspondence or notices from the lender (if any).
4. Any other supporting documents.

## Relief Sought:

I kindly request your intervention to:

1. Ensure the resolution of the dispute in a lawful manner.
2. Protect my rights as a borrower under the provisions of the Goa Money Lenders and Accredited Loan Providers Act, 2013 (Goa Act 23 of 2013). Take necessary action against the lender for any violations.

## Declaration:

I hereby declare that the information provided above is true to the best of my knowledge and belief.

Yours faithfully,

[Complainant's Name]  
[Contact Number]  
[Address]  
[Date]

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**FORM-XIV**

(See sub-rule (3) of rule 10)

To,

The Administrative Tribunal,  
[Name of the District],  
[Address],  
[City], [State] - [PIN Code].

Subject: Appeal for Resolution of Dispute under the Goa Money Lenders and Accredited Loan Providers Act, 2013 (Goa Act 23 of 2013).

Respected Sir/Madam,

I, [Your Full Name], son/daughter of [Father's/Mother's Name], residing at [Full Address], wish to bring to your kind attention a grievance regarding a financial transaction with a [Money Lender/Accredited Loan Provider] under the provisions of the [Name of the Act, e.g. Money Lenders Act, Year].

Details of the Case:

1. Name of the Money Lender/Loan Provider:
2. Nature of the Loan:
3. Date of Loan Agreement:
4. Principal Amount Borrowed:
5. Agreed Interest Rate:
6. Amount Paid (if any):
7. Securities Deposited (if any):
8. Appeal Details:

Relevant Documents Enclosed:

1. Statement Showing Detailed Accounts of Money Lending.
2. Proof of payments made (receipts, bank statements, etc.).
3. Correspondence or notices from the lender (if any).
4. Any other supporting documents.

Relief Sought:

I kindly request your intervention to:

1. Ensure the resolution of the dispute in a lawful manner.
2. Protect my rights as a borrower under the provisions of the Goa Money Lenders and Accredited Loan Providers Act, 2013 (Goa Act 23 of 2013). Take necessary action against the lender for any violations.

Declaration:

I hereby declare that the information provided above is true to the best of my knowledge and belief.

Yours faithfully,

[Complainant's Name]  
[Contact Number]  
[Address]  
[Date]



**FORM-XV**

(see sub-rule (1) of rule 11)

**Proforma for Submission of Annual Report**

Name of Taluka: \_\_\_\_\_

No. of Money Lenders in the Taluka		List to be attached
No. of Accredited Loan Providers in the Taluka		List to be attached
No. of Loan disbursed by Money Lenders/ Accredited Loan Providers		Statement showing no. of loan disbursement by each Money Lender/ Accredited Loan provider to be attached
The total amount of the loan		Statement showing amount disbursed by each Money Lender/ Accredited Loan provider to be attached
Rate of interest charged by each Money Lender/ Accredited Loan Provider		Statement showing rate charged by each Money Lender/ Accredited Loan provider to be attached
No. of cases registered for violation of the provisions of the Goa Money Lenders and Accredited Loan Provider Act, 2013		Abstract Statement to be attached
No. of cases impounded		
Amount of fine collected		

Any other comments or remark: \_\_\_\_\_

(attached separate sheet if required).

Signature of the Registering Authority: \_\_\_\_\_

**Department of Home****Notification**

No. 2/11/2025-HD(G)/Section 173(1)-BNSS/780

Date: 13-Mar-2025

Read: Notification No.2/11/2025-HD(G)/Section173(1)-BNSS/587 dated 24/02/2025 published in Official Gazette Series I No.49 dated 06/03/2025.

In exercise of powers conferred under sub-section (1) of section 173 of the Bhartiya Nagarik Suraksha Sanhita, 2023, the Government of Goa, hereby declares that the First Information Report received under sub-section (1) of section 173 shall be reduced to writing as per the prescribed format IIF-I (FIR) provided by the National Crime Records Bureau appended herewith as "Annexure-A". The manner of the receipt of information shall be reflected in the Form, as to whether it has been received orally or by electronic communication.

This supersede the earlier Notification No.2/11/2025-HD (G)/Section 173(1)-BNSS/587 dated 24/02/2025.

By Order and in the name of the Governor of Goa  
Manesh Hari Kedar, Under Secretary (Home-I)

Annexure 'A'

(Part-I)

N.C.R.B.

I.I.F.-I

**FIRST INFORMATION REPORT**  
**(Under Section 173 BNSS)**

1. District..... P.S. .... Year..... FIR No. .... Date.....
- 2.(i)Act.....Sections .....
- (ii)Act.....Sections.....
- (iii)Act.....Sections .....
- (iv)Other Acts & Sections .....
- 3.(a) Occurrence of offence: Day..... Date from..... Date to.....  
Time Period ..... Time from..... Time to.....
- (b) Information received at P.S.: Date ..... Time .....
- (c) General Diary Reference: Entry No. .... Time .....
4. Type of Information : Written / Oral
5. Place of Occurrence : (a) Direction and distance from P.S. ....  
..... Beat No. ....  
(b)Address.....  
.....  
(c) In case, outside the limit of this Police Station, then  
Name of P.S. .... District .....
6. Complainant / Informant :  
(a) Name .....
- (b) Father's/Husband's Name .....
- (c) Date/Year of Birth ..... (d) Nationality .....
- (e) Passport No. .... Date of Issue ..... Place of Issue .....
- (f) Occupation .....
- (g) Address .....
7. Details of known/suspected/unknown accused with full particulars:  
(Attach separate sheet, if necessary)  
(1) .....
- (2) .....
- (3) .....
8. Reasons for delay in reporting by the complainant / informant

N.C.R.B.

I.I.F.-I

9. Particulars of properties stolen ( Attach separate sheet, if necessary )

10. Total value of property stolen ..... 11. Inquest Report / U.D. case No., if any ..... 12. First Information contents (Attach separate sheet, if required):

13. Action taken: Since the above information reveals commission of offence(s) u/s as mentioned at Item No. 2. :

(1) Registered the case and took up the investigation or

(2) Directed (Name of I.O.) ..... Rank ..... No. .... to take up the Investigation or

(3) Refused investigation due to ..... or (4) Transferred to P.S. .... District ..... on point of jurisdiction.

F.I.R. read over to the complainant / informant, admitted to be correctly recorded and a copy given to the complainant / informant, free of cost.

R.O.A.C.

Signature of Officer in charge, Police Station

Name .....

Rank..... No. ....

14. Signature / Thumb impression of the complainant / informant.

15. Date and time of dispatch to the court .....

N.C.R.B.

I.I.F.-I

Attachment to item 7 of First Information Report

Physical features, deformities and other details of the suspect/accused : ( If known / seen )

Sl. No.	Sex	Date / Year of Birth	Build	Height (cms).	Complexion	Identification Mark(s)
1	2	3	4	5	6	7

Deformities / Particulars	Teeth	Hair	Eyes	Habit(s)	Dress Habit(s)
8	9	10	11	12	13

Language/ Dialect	Place of				
	Burn Mark	Leucoderma	Mole	Scar	Tatto
14	15	16	17	18	19

These fields will be entered only if complainant/informant gives any one or more particulars about the suspect/accused.



### Notification

No. 2/5/2025-HD(G)/193(3)(i)-BNSS/777

Date: 13-Mar-2025

*Read: Notification No. 2/5/2025-HD(G)/193(3)(i)-BNSS/582 dated 24/02/2025 published in Official Gazette Series I No.49 dated 06/03/2025.*

In exercise of the powers conferred under clauses (i) and (iii) of sub-section (3) and sub-Section (9) of section 193 of the Bharatiya Nagarik Suraksha Sanhita, 2023, the Government of Goa, hereby declares that the Police Report under Clauses (i) and (iii) of sub-section (3) and sub-section (9) of section 193 of the above said Sanhita, 2023, shall be submitted by the Police, before the concerned Court, in the Form IIF-V (Final Form/Report) as prescribed by the National Crime Records Bureau as appended herewith as Annexure 'A'. The information of the progress of the investigation in view of the provision(s) of clauses (i) and (ii) of sub-section (3) of section 193, shall be communicated to the complainant/informant/the victim in prescribed format as appended herewith as Annexure 'B' by the Officer(s)/the In-charge(s) of Police Station(s) concerned, by way of notice /telephone call / e-mail / through any other electronic mode.

This supersede the earlier Notification No. 2/5/2025-HD(G)/193(3)(i)-BNSS/582 dated 24/02/2025.

By Order and in the name of the Governor of Goa  
*Manesh Hari Kedar*, Under Secretary (Home-I)

**Annexure 'A'**

N.C.R.B.

I.I.F.-V

### **FINAL FORM/ REPORT** **(Under Section 193 BNSS)**

IN THE COURT OF .....

1. District ..... P.S. .... Year..... FIR No..... Date .....

2. Final Report / Charge Sheet No ..... 3. Date.....

4. (i) Act..... Sections .....

(ii) Act .....Sections ..... (iii) Act

.....Sections ..... (iv) Other Acts & Sections

..... 5. Type of Final Form/Report: Charge Sheet / Not charge sheeted for want of evidence / FR True, Undetected / FR True, Untraced / FR True, offence abated / FR Unoccurred .

(tick ' ✓ ' applicable portion).

6. If FR Unoccurred: False/Mistake of Fact/Mistake of law/Non cognisable /Civil nature.

(tick ' ✓ ' applicable portion).

7. If Charge sheet : Original / Supplementary.

(tick ' ✓ ' applicable portion).

8. Name of I.O . ..... Rank ..... No. ....

(at the time of charge sheet)

9. (a) Name of complainant / informant .....

(b) Father's / Husband's name.....

10. Details of Properties/Articles/Documents recovered/seized during investigation and relied upon (separate list can be attached, if necessary).

Sl. No.	Property Description	Estimated Value (Rs.)	P.S. Property Register No.	From whom/ where recovered or seized	Disposal
1	2	3	4	5	6

11. Particulars of accused persons charge-sheeted: (Use separate sheet for each accused)

Sl. No. ....

(i) Name ..... Whether verified .....

(ii) Father's/Husband's name ..... (iii) Date/ Year of birth ..... (iv) Sex ..... (v)

Nationality ..... (vi) Passport No. ....

Date of Issue ..... Place of Issue ..... (vii) Religion .....

(viii) Whether SC/ST/OBC ..... (ix) Occupation .. --- :

N.C.R.B.

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(x) Address .....

..... Whether verified ..... (xi) Provisional criminal

No. .... (xii) Regular criminal No. (if known)

..... (xiii) Date of arrest .....

(xiv) Date of release on bail ..... (xv) Date on which forwarded to court..... (xvi) Under Acts &amp;

Sections ..... (xvii) Details of bailers / sureties:

Name ..... Father's/Husband's name .....

Occupation ..... Address .....

Identification ..... (xviii) Previous convictions

with case references .....

(xix) Status of the accused: Forwarded / Bailed by police / Bailed by court / Judicial custody / Absconding / Proclaimed offender

(tick ' ✓ ' applicable portion).

12. Particulars of accused persons - not charge sheeted (suspect) : (Use separate sheet for each suspect)

Sl. No. .... (i) Name ..... Whether verified.....

(ii) Father's/Husband's Name ..... (iii) Date/Year of birth ..... (iv) Sex ..... (v)

Nationality ..... (vi) Passport No. ....

Date of Issue..... Place of Issue .....

(vii) Religion ..... (viii) Whether SC/ST/OBC ..... (ix) Occupation .....

(x) Address.....

..... Whether verified .....

(xi) Provisional criminal No. ....

(xii) Suspicion approved : Yes/No

(xiii) Status of the accused (suspect):

Bailed by police/Bailed by court/ Judicial custody/Not arrested

(tick ' ✓ ' applicable portion).

(xiv) Under Acts & Sections ..... (xv) Any Special  
remarks including reasons for not charge sheeting .....N.C.R.B.

I.I.F.-V

## 13. Particulars of witnesses to be examined:

Sl. No.	Name	Father's/ Husband's Name	Date/ Year of Birth	Occupation	Address	Type of evidence to be tendered
1	2	3	4	5	6	7

14. If FR is false, indicate action taken or proposed to be taken u/s 182/211 I.P.C/217/248B.N.S..... 15.  
Result of Laboratory analysis..... 16. Brief facts of the case  
(Add separate sheet, if necessary) .....

17. Refer Notice served : Yes/No Date.....

(Acknowledgement to be placed)

18. Dispatched on .....

19. No. of enclosures .....

20. List of enclosures : As annexed

Forwarded by Officer in charge

Signature of Investigating Officer submitting  
Final report/Charge sheet

Name .....

Name .....

Rank ..... No. ....

Rank .....No. ....

**Annexure 'B'**Format for providing information to the informant/victim regarding progress of Investigation within a period  
of 90 days or at the time of submission of final report.To  
(Details of Informant/Victim)

Sub:- Intimation regarding progress of investigation u/s 193(3)(ii) BNSS, 2023.

It is intimated that progress of investigation of the case FIR No. \_\_ is as follows:-

1. Details of persons arrested or bound down.
2. Details of chargesheet(s) submitted.
3. Details of results/reports pending from FSL/GEQD etc.
4. Any other relevant information.

(Signature and details of IO of the case)

◆

**Notification**

No. 2/8/2025-HD(G)/Section 174-BNSS -779

Date: 13-Mar-2025

*Read: Notification No. 2/8/2025-HD(G)/Section 174-BNSS/584 dated 24/02/2025 published in Official Gazette Series I No.49 dated 06/03/2025.*

In exercise of the powers conferred by sub-section (1) of section 174 of the Bhartiya Nagarik Suraksha Sanhita 2023, the Government of Goa, hereby declares that the information given to an officer in charge of a Police Station, regarding commission of a Non- Cognizable offence, within the limits of such Police Station, shall be reduced to writing as per the prescribed format provided by the National Crime Records Bureau appended herewith as "Annexure-A" and refer the informant to the Magistrate. The daily diary report of all such cases to be forwarded fortnightly to the Magistrate by the officer incharge of the Police Station.

This supersede the earlier Notification No. 2/8/2025-HD(G)/Section 174-BNSS/584 dated 24/02/2025

By Order and in the name of the Governor of Goa  
Manesh Hari Kedar, Under Secretary (Home-I)

**Annexure 'A'**

**GOA POLICE**

**NON-COGNIZABLE COMPLAINT**  
(Under Section 174 BNSS)

To,

**In-charge Police Station :**

1. NC Complaint No

General Diary Number Date

Time

2. Acts & Sections

Act	Sections	r/w Section

3. Name and address of the complainant

Name	Alias Name	Gender	Relation Details	Date/ Year of Birth	Nationality	Occupation	Address

## 4. Name and address of the accused

<b>Name</b>	<b>Alias Name</b>	<b>Accused Type</b>	<b>Relation Details</b>	<b>Date/Year of Birth</b>	<b>Nationality</b>	<b>Occupation</b>	<b>Address</b>

5. (a) Date time and Place of occurrence

(b) Date of Information Received at P.S.

Time of Information Received at P.S.

6. Place Details

(a) Direction and distance from P.S.

(b) Address

(c) In case, outside the limit of this Police Station, then  
Name of P.S. District

Other Places

7. Fact of the Case

Signature of Complainant

Received Copy of the Report

Signature of S.H.O.

**Notification**

No.2/7/2025-HD(G)/Section 48(3)-BNSS/583

Date: 24-Feb-2025

In exercise of the powers conferred under section 48 (3) of the Bhartiya Nagarik Suraksha Sanhita 2023, the Government of Goa, hereby declares that, every Police officer or other person making any arrest under this Sanhita shall forthwith, give the information regarding such arrest and place where the arrested person is being held, to any of his relatives, friends or such other person as may be disclosed or nominated by the arrested person for the purpose of giving such information, in the prescribed format as appended herewith as "Annexure-A" to be kept in the Police Station.

By Order and in the name of the Governor of Goa

*Manesh Hari Kedar*, Under Secretary (Home-I)

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## ANNEXURE 'A'

**SCHEDULE-I**  
**(Section 48(3) of Bharatiya Nagarik Suraksha Sanhita, 2023)**

Information to be entered in the Arrest Persons Register											
Sr. No.	FIR /D No. Date & Time	Name & Address of Person arrested/ Detained	Name & Rank of officer making arrest/detention	Date & Time of Arrest	Place of Arrest	Name, Address & Tel No. to whom information given and relation with the arrested person	Date, Time and mode of information given to the relative/friend etc of the arrested person	Whether Inspection Memo prepared or not	Whether Dossier search slip prepared	Whether given address found correct or not	Name & Rank of address verifying officer